



Add a Vendor Code

Employer Name:

Vendor Name:

Type:

403(b) Traditional

403(b) Roth

457(b)

457(b) Roth

Special Pay

Vendor Code (please list exactly as it appears in your payroll file—must not exceed 20 characters, including spaces):

Plan Number:

Requester Name:

Date:

Once this form is complete, please email it to Aviben at 403bsupport@aviben.com.

A participant must have an account open with the new vendor in order for contributions to be processed correctly. Please ensure that the participant is aware of this requirement.